

Organisation Agreement Form

NTCIR-13 Lifelog-2 Task

November 2016

The _____, an organisation of approximately _____ people engaged in research and development of lifelog and information retrieval systems which is part of:

Corporation/Partnership/Legal Entity: _____

Official Mail Address: _____

Email of Contact: _____

Phone: _____

applies to receive/use the data designated as NTCIR-13-Lifelog-2 Collection (Lifelog-2) subject to the terms and conditions listed below. In what follows “the project” refers to the NTCIR-13 Lifelog-2 task. The understandings, terms and conditions apply equally to all, or part of, the information.

Lifelog-2 comprises image files and metadata gathered by a number of volunteers during 2016. Lifelog-2 is being made available to participants for use in the project, or in project related research.

Given the nature of Lifelog-2, it is impossible for us to fully review all of the files or to confirm the nature of the files or the data in the archive. DCU and the project organisers are not responsible for the data contained therein. Some of the data in the Lifelog-2 may contain objectionable material. Any user that feels that a file within Lifelog-2 is objectionable is encouraged to contact the organisers immediately. We reserve the right to remove any file from Lifelog-2 for any reason whatsoever.

The terms and conditions that govern the use of Lifelog-2 are as follows:

- The data must only be used in the project, or in project related research.

- If notified by the organisers that a given file must be removed from the dataset, the data holder will immediately destroy all instances of that file. The data holder will maintain all records necessary to carry out such an immediate deletion.
- The task organisers (and their legal entities) do not accept any responsibility for the accuracy of the data or any metadata associated with the Lifelog-2 dataset.
- The anonymity of the individuals represented in the Lifelog-2 dataset must be respected. It is therefore not acceptable to try to identify individuals (either the data donors, or bystanders contained therein).
- The data must not be published online or via any other means. A sample of the data will be made available for publishing online or otherwise to all participants.
- Each organisation, and the individuals associated with that organisation, must take care to securely store the the Lifelog-2 data and to respect the privacy of the individuals involved in gathering the data and represented in the data.
- Every individual who works with the Lifelog-2 dataset must sign an individual data release form and this must be kept by the organisation, and made available to organisers if requested to do so.
- Scientific or technical publications should adhere to community standards for fairness and objectivity and should accurately and clearly state the limitations of the testing conditions and other factors which might influence scores.
- For any publications emanating from research involving the Lifelog-2 dataset, the appropriate publication describing the dataset must be referenced.

By the Organisation:

Signature: _____

Date: _____

Name (Printed): _____

Email Address: _____

Please print, complete the above, and email a scanned PDF to ntcir-lifelog@computing.dcu.ie